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www.partypics.com



REQUEST FOR HIGH SCHOOL GRADUATION PHOTOGRAPHY SERVICE AND AGREEMENT

Broken Arrow High School grants exclusive right to Candid Color Photography, or its assigned, to photograph each of the school's graduates participating in ceremonies in the school year(s): Initial each year you wish secure Candid Color Photography as your graduation photography company.

_____ 2020/2021
 _____ 2021/2022
 _____ 2022/2023

OKLAHOMA PARTY PICS agrees to:

1. Photograph each graduate as he/she receives his/her diploma, post proofs of graduate online and send an email link to each graduate which will take them to their image gallery.
2. Take an additional single photo of graduate before or after the handshake to provide students with a good closeup picture in graduation attire. This is determined based on flow of graduation and space available.
3. Digital proofs will be online within one business day of the graduation.
4. Ship photo orders within 72 hours of receipt of order by Oklahoma party pics.

SCHOOL agrees to:

1. Grant Oklahoma Party Pics permission to photograph each graduate as he/she receive his/her diploma. Grant Oklahoma Party Pics exclusive rights to take and offer photographs for sale to graduates.
2. Work with Oklahoma Party Pics to provide an optimum shooting position to capture the best possible photographs of the graduates.
3. Complete Commencement Ceremony Questionnaire to ensure ceremony details are covered to your specifications.
4. Aid CCP in collecting accurate contact information by a.) providing contact data directly to CCP. B.) sending out a registration link to students ahead of time through your parent portal. C.) Provide names of graduates and allow extra time day of ceremony for registration. The cards will be printed prior to the graduation and scanned during the first photo taken to allow proper photo ID of each graduate. Oklahoma Party Pics will print cards that can be used by the reader to call graduates' names during the ceremony.
5. If you would like to schedule us to do your Senior group photo/or grad fair, Initial here and someone will call you to schedule and go over details. _____.
6. *Any additional information agreed upon by both parties:*

Ceremony Dates: May 20th, 2021

Commencement Coordinator: Christian Welborn Phone: 918-259-8571

Fax: _____ Email: cwelborn@baschools.org

Mailing Address: _____

 School Representative

 Print Name

 Date

Tiffany Thomas

 Candid Color Photography Representative

Tiffany Thomas

 Print Name

03/31/2021

 Date